Minutes of the 254th Meeting of Settle District U3A

held on 7 June 2024

Present: Robert Jackson RJ; Chris Barnes CB; Lis Cribb LC; Colin Ashwell CA; Sue Ashwell SA; Iain Burke IB; Kathy Parker KP, Barbara Herring BH, Les Chandler LC2

With u3a member Denise Fenner present as an observer

1. **Apologies for absence**: Jeanne Hine and Sarah Lister

2. **Minutes of the last meeting** held on 10 May 2024 were agreed and signed by RJ

3. **Matters arising:**

   (a) Line Marking at St Johns – RJ has contacted Diane Lalor to let her know that we have been unable to pursue this with St Johns

   (b) First Aid Training – Tuesday 18 June 2024 – 20 places available. RJ has booked Settle Swimming Pool for this event and written to all Group Leaders (GLs) to invite them (16 are coming). The remaining places were opened up to committee members and the wider membership. A very positive response from members was received and a further session may be planned in the future. **ACTION RJ** to confirm to all attending that refreshments unfortunately cannot be provided by the u3a but will be available to be bought from the swimming pool café.

   (c) Coffee morning for people interested in joining the committee has been held on Wed 29th May. A small but very positive response, including the new landlord of the Craven Heifer in Stainforth who is keen to work with community groups.

   (d) 300 copies of the 2024/25 membership card have been ordered and the change of speaker for 10 October will be included

   (e) Re whether to order more copies of the newsletter to put in public places it was agreed not to pursue this now as 16 copies (to non-emailers) already costs £15 each month. **ACTION RJ** to let Sarah know we only need 16 copies still

   (f) U3a Day Treasure Trail – a huge THANK YOU to Les and Colin for organising a very successful event, enjoyed by all who attended. It was agreed that copies of the trail would be emailed to all members and Westnet so that people who weren't able to go along on the day could still do the trail – and any left over paper copies to be given to the Tourist office **ACTION RJ**

4. **Reports:**

(a) Chair – report received, nothing to record

(b) Secretary – an Incident Report has been received by the Secretary regarding an incident at the badminton group. The receipt of the report was noted and agreed no further action needed.

(c) Treasurer – reports received and noted. Key points; £8,800 in the bank with all big bills behind us now, spending to date £12,800 and receipts £11,600, Skipton account not touched, 50p income up on this time last year by £400 (an indication that group activity is thriving). A question has been raised about costs of refreshments in groups. It was agreed to reimburse the GL for refreshments purchased and to clarify to all GLs in the next year that if refreshments are needed in a group then it is reasonable that the group members contribute to this cost. Re a further finance training session for committee members it was agreed that RJ **ACTION RJ** would circulate some possible dates for a session to all committee members and **ACTION ALL** to let BH know which dates they can do.

(d) Group Coordinator – report received and noted.

(e) Membership Secretary – nothing to report – no new members since the last committee meeting

(f) TAT, YAHR, Westnet – RJ is attending a Westnet meeting in Ilkley on 18 June and the YAHR AGM in Leeds on 21 June. Anyone else interesting in attending with RJ to contact him asap. **ACTION ALL**

5. **Renewals and Sign-up day** – various aspects discussed and agreed that**:**

- **ACTION KP** – to send out clear timeline of renewals actions to all committee
- Letter re renewals going out to all non- emailers to go out with July newsletter
- Renewals info to be drafted for July newsletter, including asking members to tell GLs if they don’t wish to remain in a group over the next year **ACTION KP/SL**
- Beacon training sessions for members to be considered in the new membership year with a Beacon help desk at every monthly meeting
- Book the foyer for the July monthly meeting to process renewals **ACTION LC**

- **BH and KP** to meet to review and agree the bones of the renewal process and report back to July committee so that details can be agreed
- **Receipt books –** ones with cardboard inserts preferred
- About Settle District u3a leaflet – RJ has circulated 2 drafts; 1 a poster for sign –up day and the other, a more generic info leaflet, we can use through the year. **ACTION RJ** – to circulate drafts again and all **ACTION ALL** to send any final comments to RJ by Friday 14 June. The sign up day poster to be ready for 1 July, the other can be developed for afterwards. **ACTION RJ** to check prices with printers and liaise with BH re numbers to order.
- Sign-up day to be on the July agenda **ACTION LC**

6. **Newsletter** – it was agreed the June newsletter looked very good with contributions from many groups

7. **Monthly meetings**
   - CB has managed to get another speaker for 10 October with a very interesting subject
   - It was agreed to cancel the Jacobs Join after the 10 October meeting but to think about doing one of these at a different time of year, summer perhaps
   - It was agreed a quiz after the AGM should go ahead
   - **ACTION CA** – to check whether the wifi signal is better of the speaker is positioned at the entrance to the hall instead of the back
   - CA was thanked for his research on buying a new, better projector – but the cost of £2500-£5000 agreed as too much – if the re-positioning of the Speaker is not successful another option to consider could be using the Catholic Church as a venue instead as they have a ceiling mounted projector already

8. **Publicity**
   - **ACTION – RJ** to arrange a sub-group to follow-up issues raised by the response to the recent publicity questionnaire

9. **Succession Planning** – progress is being made to fill needed committee roles for November 2024 onwards. We have a potential Treasurer and

Programmes lead but still need a group coordinator. Work to continue on this and update at the next committee

10. **Any other business**
    - LC2 raised that we need to start planning for the AGM in Nov – agree what resolutions needed. This to be put on the Agenda for the 5 July meeting **ACTION LC**
    - BH requested that all expenses for costs incurred are claimed as this ensures our true running costs are recorded.

11. **Date, time and venue of next meeting**: Friday 5 July at 1.00 pm at the Friends Meeting House (Apologies KP)