

Minutes of the 278th Meeting of Settle District U3A Held 5 June 2026

Present : Robert Jackson (RJ); Sylvia Shepley (SS); Alie Bird (AB); Lis Cribb (LC); Iain Burke (IB); Denise Fenner (DF); Liz Wade (LW); Liz Bland (LB); Susan Clews (SC)

1. Apologies for Absence:

Sarah Lister (SL); Colin Ashwell (CA); Susan Ashwell (SA); Keith Waterson (KW)

2. Minutes of the last meeting

The minutes of the meeting held 1 May 2026 were agreed and signed by RJ.

3 Matters Arising

- Keith Bradshaw is no longer stepping down as 'meeter and greeter' at Monthly Talks but will continue to be assisted by committee members.
- IB was thanked for producing the information on members' locations.
- SC hopes deputies could attend the Group Leaders Meetings to enable some representation/transfer of information, if the group leader is unable to attend.
- The committee discussed risk assessments and the importance of each group providing a copy. It was confirmed that all new groups had a risk assessment but not all more established groups had provided one. **ACTION: SS/SC to write to group leaders regarding providing a risk assessment by the end of August. It will also be discussed at the upcoming Group Leaders meeting. LC to put this item on September agenda.**
- LW believes posters may be more appropriate and efficient to promote the Monthly Talks, rather than Facebook.
- Art Appreciation, Geology and Chair Exercises are still in need of a group leader.
- The updated Membership form was approved with a few amendments. **ACTION: LW to provide amended version to DF and RJ, and RJ to arrange for printed copies. DF to set up a table for membership renewal at the 9 July meeting.**

4. Reports

Chair

Report from SC was received and noted.

Secretary

Report from LC was received and noted.

Treasurer

Reports were received from the Treasurer and noted by the committee. The committee noted that because of the small change in the presentation of accounts this year compared to last year, some adjustments will reflect this change in presentation. Outstanding room invoices will be paid from this year's accounts. One of our filing cabinets at Limestone View is irreparably damaged. **AGREED: IB/SC to provide a new or second hand one and dispose of damaged one.**

Group Co-ordinator

Report from SS was received and noted.

Membership Secretary

Report from DF received and noted. Membership is 508.

Monthly Programme Coordinator

Report from LB received and noted. SA has been added to the refreshments rota.

Webmaster

Report from IB received and noted. IB reported he had lost some access to Beacon.

ACTION: SC to contact KW to secure access for IB and have a meeting to discuss Beacon in general.

Safeguarding

Nothing to report.

5. Outside Agencies requesting access to our members

The committee discussed these and as a matter of policy agreed not to provide access to third parties. The offer of a talk by the Police about scams and fraud was noted. **ACTION: LC to contact the police and offer date in November.**

6. Newsletter and Publicity

Thanks extended to Sarah Lister for another good issue. It was agreed to add a report about publicity to the Agenda under Reports items. www.compass is a new site to advertise monthly talks. LW informed the committee of publicity undertaken and it was agreed to provide a budget for next year. **ACTION: SS to contact group leaders to inform LW on 07834710726 if they want any publicity for their groups.**

7. Plans for future events

ACTION: LC to circulate Jobs List to all committee.

RJ to produce a flyer and circulate it. IB to create an Events Page.

SS to ask all group leaders to check the Beacon details for their groups, eg waiting list details.

1 July 2-4 pm event - Committee members to let SS know if attending.

Naked Man to do refreshments. SS to consider dietary requirements, eg vegan, gluten free. The emphasis is a thank you to group leaders but with some essential information/input. **SC to liaise with SS about the form this might take.** Help is needed on the day. 2pm start.

8. Any Other Business

IB asked for the Christmas event to be considered at the September meeting.

9. Date, Time and Venue of Next Meetings

3 July 2026 at The Chase, Bankwell Road