Minutes of the 281st Meeting of Settle District U3A
Held 4 September 2026

Present : Susan Clews (SC); Robert Jackson (RJ); Alie Bird (AB); Lis Cribb (LC); Iain Burke (IB); SC welcomed Dion McCreath to the meeting.

1.Apologies for Absence:
Sylvia Shepley (SS); Sarah Lister (SL); Colin Ashwell (CA); Susan Ashwell (SA); Liz Wade (LW); Denise Fenner (DF); Liz Bland (LB); Keith Waterson (KW);

2.Minutes of the last meeting
The minutes of the meeting held July 2026 were signed , and for August were agreed and signed.

3 Matters Arising
- Risk Assessments

SS reported 7 risk assessments had been returned to date. It was agreed that we should write to group leaders with an up to date pack of information at the start of the new u3a year, to include risk assessment guidance and a reminder of our deadline already set for receipt of current RAs. **ACTION: IB to clarify groups' waiting list issue on Beacon. SC to propose to SS that RJ send this information pack out as SS is on holiday.**

4.Reports

Chair
Report from SC was received and noted.

Secretary
Report from LC was received and noted. Papers for the AGM in November were discussed and amendments to the drafts agreed. It was agreed that the following committee members would be nominated for the following roles:
Vice-Chair - Lis Cribb
Secretary - Dion McCreath
Membership Secretary - Lis Cribb and Dion McCreath in a shared role.
Group Co-ordinator - Robert Jackson.

As LC will be on holiday at certain points of the AGM process, RJ offered to cover the distribution of certain papers to members. **ACTION: RJ to check if we can use the Catholic Church car park on AGM day.**

Treasurer
Reports were received from the Treasurer and noted by the committee. The Proposed Budget for 2026-2027 was agreed unanimously. The Treasurer reported she had sent the accounts to the Independent Examiner and was waiting for sign-off. **ACTION: The Treasurer will prepare Gift Aid papers and ensure a signed copy of this year's accounts is ready for the AGM.** A gift of £500 was received from member Paul Radford (13680 and a thank you card is being sent by SC on behalf of u3a committee and members.

Group Co-ordinator
Report from SS was received and noted. It is disappointing that we are unable to find a group leader for the popular Chair Exercise group. We have 46 active groups running.

Membership Secretary
Report from DF received and noted. As of today, 57 membership fees are outstanding, and we have enrolled 39 new members.

Monthly Programme Coordinator
Report from LB received and noted.

Webmaster
Report and statistics from IB received and noted. **ACTION: IB to send Zoom details for AGM to LC.**

Beacon
Nothing to report.

Safeguarding
Nothing to report.

Newsletter and Publicity
Thanks extended to Sarah Lister for another good issue. Newsletter was approved.

5. Christmas Event

ACTION: RJ to book Victoria Hall for Thursday 10 December.
LC to circulate Jobs to Do list. SC to request raffle prizes in Newsletter.
SC to ask Group Leaders if they intend presenting some form of entertainment for the event.
This will be a free event with tea, coffee, savouries provided, and a Raffle held.

New Members Meeting
This will be held on 8 October following the monthly speaker's meeting. **ACTION: SC to contact all new members.**

All arrangements will be firmed up at the October committee meeting.

6. Succession Planning (Discussed under AGM)
Two of the new volunteers have offered to help with refreshments, but do not want a role with responsibilities. **ACTION: SC to give their details to LW.**

7. Any Other Business
Assistance to Group Leaders to produce posters etc was offered by the Science for All leader. This tutorial can form part of the Group Leaders next meeting. **ACTION: SC to notify LW/SS.**

The 3rd Age Trust is holding an election for trustees. SC offered to vote in accordance with the wishes of the committee.

It was agreed not to promote the meeting regarding emergency actions as a result of climate change and fuel shortages.

Langcliffe Hall is promoting its facilities at a charge of £10 per hour.

YAHR is holding a full day briefing session in Leeds for trustees, which it was agreed we would not circulate to members.

8. Date, Time and Venue of Next Meetings

2 October - at Colin and Sue's 7 Craven Terrace, Settle (opposite Catholic Church)

13 November at The Chase,

AGM 19 November at St John's Methodist Church